

The Ipswich Art Gallery ('the Gallery') is committed to providing a safe and enjoyable environment for all visitors whilst ensuring the protection of its artworks on display. By entering the Gallery, visitors agree to be bound by the following Terms and Conditions of Entry.

### **CONDITIONS OF ENTRY**

Visitors must obey all directions given by Gallery staff and Gallery staff are authorised to ensure compliance with these regulations. Gallery staff may use their discretion to refuse entry to any persons who do not comply. These conditions are subject to change without notice.

- Suitable clothing and footwear must be worn at all times by visitors; dress should not cause offence to other visitors or be liable to cause damage to the exhibits.
- Children under 12 years must be accompanied by an adult during their visit to the Gallery.
- No running, loud, or disruptive behaviour is allowed in the Gallery.
- Visitors must not touch or interfere with artworks, objects or exhibits on display. Visitors must remain behind any installed barriers at all times. This rule does not apply to objects clearly marked as interactive.
- Sketching with pencil or crayon is permitted in the Gallery. The use of wet materials, such as Indian ink, paint, water, etc. is prohibited.
- Photography (including video) for personal use is permitted in the Gallery unless otherwise indicated. The use of a flash, tripod, easel or selfie stick is not permitted.
- The audible playing of music on electronic devices or instruments etc. within the Gallery is prohibited, unless specifically required in connection with a Gallery event.
- Smoking is prohibited in the Gallery, and in d'Arcy Doyle Place.
- A parent's room equipped with baby change table is located on the lower level. Baby nappies must not be changed in gallery spaces. Baby bottles and breast-feeding are allowed in the Gallery.
- Animals are prohibited within the Gallery except for:
  - Certified Guide, Hearing, or other registered assistance dogs
  - Detection dogs used by the Police or Border Force services
  - Animals approved for exhibition requirements

## **CLOAKING**

Ipswich Art Gallery provides a free cloakroom service. At their discretion, Gallery employees may request a visitor to cloak an item where it is felt the safety of other visitors and/or artworks may be compromised.

- Backpacks, large handbags, shopping bags, umbrellas and any items larger which exceed the size of an A4 sheet of paper must be cloaked to ensure the safety of artworks on display.
- The Gallery reserves the right to refuse to accept any items of a dangerous or noxious nature.
- The Gallery will provide a small transparent 'security' bag for personal items from a cloaked bag (such as asthma inhaler, epi-pen, valuables) that the visitor requires to be kept on their person during their visit. The security bag is to be returned at the conclusion of the visit when cloaked bags have been retrieved.
- No food or drink may be consumed within the Gallery, however bottled water is permitted. Visitors may leave food and drink in the Gallery cloakroom.

### **THE IPSWICH ART GALLERY RESERVES THE RIGHT TO:**

- Refuse entry to any persons whose conduct is considered to be causing annoyance to the public, or endangering the Gallery exhibits.
- Create records of events and activities taking place on Gallery premises for reporting, archival and promotional purposes, including images, film and sound recordings.
- Use closed circuit security cameras throughout the building.