

WIND TUBES for Education Groups BOOKING FORM

ENTRANCE POST TELEPHONE EMAIL WEBSITE	Nicholas Street Ipswich CBD (between Brisbane & Limestone Sts) PO Box 191 Ipswich Queensland 4305 07 3810 7222 info@ipswichartgallery.qld.gov.au www.ipswichartgallery.qld.gov.au		
SCHOOL			
CONTACT TEACHER			
EMAIL			
POSTAL ADDRESS			
PHONE		MOBILE (required)	

WEEKDAYS 6 October to 11 December 2020

PREFERRED TIME & DATE 1 st Preference	DAY		TIME START:	
	DATE		TIME FINISH:	
PREFERRED TIME & DATE 2 nd Preference	DAY		TIME START:	
	DATE		TIME FINISH:	
NUMBER OF STUDENTS			YEAR LEVEL/AGES	
NUMBER OF TEACHERS/ ACCOMPANYING PARENTS				

Do any of your students have special needs? Please specify.

Cancellation Policy: The Gallery must be notified of a cancellation at least 2 days prior to excursion date.

Conditions of Visit:

- School groups must book at least 10 days in advance.
- Ipswich Art Gallery cannot guarantee that the preferred day or time will be available.
- Refer to the education page on the Ipswich Art Gallery website for preferred student to teacher/adult ratio.
- Large groups will be arranged into smaller groups for the duration of the tour.
- No bags, drinks, food or flash cameras allowed. Cloaking facilities are available, though limited.
- If the booking is for a ticketed exhibition/ event, groups must pay the relevant fee per person. Payment by cash, EFTPOS & credit cards accepted. Invoices issued by arrangement.

RETURN COMPLETED FORM TO:

EMAIL info@ipswichartgallery.qld.gov.au

The Gallery will contact you to organise any further details and confirm your booking.

COLLECTION NOTICE: Ipswich Art Gallery, Ipswich City Council is collecting your personal information so that we can assist you with your enquiry. We will not disclose your personal information outside of Council unless we are required by law or you have given your consent. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Personal Information Digest and this collection notice. For more on Council's Privacy Policy go to <http://ipswichartgallery.qld.gov.au/privacy-policy>